

1) *Attendance & Agenda:*

Present:

Clinton Cook (acting President), Neil Parry (Treasurer), Lucas Dent (Publicity Officer PO), Oliver Lamb, Sally Ross, Robert Main (MSA Student Development Manager)

Absent with apologies:

Nathalie McCaughey (Social Secretary SS), Vincent Goh (Divisional Support Officer DSO).

The meeting commenced at 12.37pm.

2) *Confirmation of minutes of Previous Meeting:*

Motion raised : **“The minutes of the MAPSEC 1/2009 be confirmed”**

Moved : PO

Seconded : Treasurer

For : 5

Against : 0

Motion carried.

3) *Agenda items*

3.1 *Report on MSC 1/2009 by Vice-President and Treasurer:*

Treasurer covered the 1st half of MSC which lasted 2 hours, during which the Israel/Palestine Gaza motion was debated and defeated. He also reported that the election of a Divisional Representative on the MSC Executive would be postponed to next MSC.

Vice-president covered the 2nd half of MSC which also lasted 2 hours, during which MSC covered alterations to MSA Office-Bearer Regulations,

Action

Info

Motion 1

Motion carried

MSC 1 report

and election of representatives to various bodies.

3.2 Report on MSC 2/2009 by Treasurer:

Treasurer covered the 1 hour MSC meeting and reported that he had informed MSC that MAPS would not be able to provide a Divisional Representative at MSC, and that MAPS are agreeable to the position being filled by C&S or MUISS. The election of a Divisional Representative was again postponed to the next MSC.

MSC 2
report

3.2 Replacement of MAPS President:

Treasurer reported that he was unable to contact SS to ask whether she was interested in becoming the MAPS President. It was suggested that a call for nominations for MAPS President from MAPSEC members and ordinary members of MAPS be carried out and the nominee co-opted onto MAPSEC if necessary.

MAPSEC

3.3 MAPS representation on MSC and SAC:

Background of decision in item 3.2 was that Treasurer could not contact SS to ascertain if she was interested in taking up the position of Divisional Representative on MSC executive committee, and that no one else on MAPSEC indicated that they would be available to take up this task. After some discussion, the following motion was raised :

Info

“MAPS supports James Smart, Treasurer of C&S, for the position of Divisional Representative on MSC Executive Committee”

Motion 2

Moved : PO
 Seconded : Treasurer
 For : 5
 Against : 0
Motion carried.

Motion
 carried

Omar Hassan, MSA Education Public Affairs officer, had communicated to MAPS asking for a MAPS representative on the SAC (Student Affairs Committee). He elaborated that the SAC :

Info

- oversees the Education and Welfare Departments of MSA with the goal to get as many students involved in the MSA as possible.
- Campaigns on student payments, fights against VSU and for more funding from Government through Rudd's Educational Revolution.
- Meets fortnightly (next meeting on Tuesday 3rd March).
- Invited expressions of interest or nominations for MAPS representative from MAPSEC and ordinary members of MAPS

3.4 Introduction from Robert Main, MSA Student Development Manager:

Robert Main broached the following in his introductory talk with MAPSEC:

Info

- MSA has financial constraints, in particular the 3 year funding contract with the University set end in 2010.
- In working towards insuring the continuance of funding from the University, he wanted to see the MSA revamped to demonstrate greater unity, communication and interaction.
- Wanted to standardise his role within the 3 divisions, and become a member of the Divisional Executive committees (non-voting) and thus be able to attend Divisional Executive meetings.
- Highlighted a need to reform the division's constitutions on the model of the C&S constitution, and in so doing also clarify the role of the Student Liaison Officer as a MSA staff member with line control to MSA instead of the MAPSEC as currently stated.
- Notified MAPSEC that Vincent Goh was now supporting 2 divisions, MAPS and MUISS, and was now known as the Divisional Support Officer. Vincent's time would be split 1 day a week with MAPS and 3 days with MUISS. His new position description is available to MAPSEC if required.
- Wants MAPS to address its role in what MAPS offers to its

MAPS SLO
now known
as MAPS /
MUISS
DSO

constituency, to clearly demonstrate that MAPS as a part of MSA is addressing the needs of the University that the University administration does not cater to.

- Possibility of a formal membership of MAPS.
- MSA branding on every item publicised including MAPS publicity items.
- MSA website was being revamped and would be ready within the next week or so. The aim of the new MSA website was to be a main student portal, including live updated “what’s on” announcements.

MAPSEC moved the following :

“that Robert Main be co-opted as a member of MAPSEC (non-voting) and be able to attend future MAPSEC meetings pending any necessary amendments to the MAPS Constitution”.

Motion 3

Moved : Sally Ross
 Seconded : Treasurer
 For : 5
 Against : 0
Motion carried.

Motion carried

3.5 MAPS involvement in Orientation Week:

President stated staffing was required on 24th, 25th, 26th and Tuesday 3rd March for the Orientation booth at the MSA marquee. Oliver was tasked to organise the volunteers.

Oliver
Lamb

He also listed the promotional material needed for orientation booth:

- Sign to be displayed to advertise MAPS Orientation Morning scheduled on Tuesday 24th February (A4 sized A-frame sign).
- Pamphlets, MAPS rulers, MAPS survival guide (with updated insert)
- Registration list to collect details of MAPS constituents (including name, email address, phone number, student ID)
- All publicity should contain MSA and MAPS logos

PO
 DSO
 Oliver
 All

President also tasked PO to make slides advertising MAPS O-morning to be displayed on horizontal LCD screens in the Student Services Centre and vertical LCD panels in the Campus Centre. He would provide Daniel Brownsdon's past year slide to PO after meeting with him on Tuesday 10th February.

PO /
President

PO & Treasurer were tasked to approach Diana Vivian, Campus Centre Manager, to seek permission to advertise the slides on Campus Centre's vertical LCD panels, and placement of large MAPS A-frames. They were also tasked to approach Faculties, especially in Menzies Building (foyer and walk-through between lecture theatres), to seek permission to display posters. Display posters were also needed on notice boards in Campus Centre and on pillars around the Campus Centre and bus interchange.

PO /
Treasurer

Oliver was tasked to find out MSA marquees exact operating days and times, and also to approach Gerard Toohey to send a global email to all students, or to MAPS constituents supplemented by MAPS' own email lists, advertising MAPS O-morning. He was also tasked to organise a list of tour guides.

Oliver
Lamb

President stated he would advertise MAPS O-morning in the university's orientation e-planner.

President

3.6 MAPS Orientation Morning on Tuesday 24th February, 0930-1300:

President highlighted the issue here was that the wrong date and time had been printed on the MSA Orientation Guide. He briefed all that the airport lounge had been booked for MAPS usage from 0830 to 1330 hrs, and MAPSEC members were required from 0815 to 1330 hrs to help with setup and guided tours after. He noted that there is a need to gain help from volunteers taken from ordinary MAPS members for such MAPS activities.

MAPSEC

President outlined the following proposed list of speakers:

Info

- Past and present students : Sally Ross, Neil Parry, Daniel Brownsdon, Dr James McCleod, Kathy Avery
- Speakers : MSA president, Language and Learning Unit, Library Services, Health Wellbeing and Development (including counselling and financial services), Equity and Diversity.

Treasurer was tasked to arrange for the following furniture for the morning through Diana Vivian (mobile 0409939502) :

- 4 trestle tables
- 5 round tables
- 60 chairs
- 1 hot water urn

Treasurer

DSO was tasked to arrange :

- Microphone and sound system
- tablecloths

DSO

Catering to be organised by President and Treasurer, from the Den.

President /
Treasurer

The morning tea would include coffee bags / filter coffee / tea bags, biscuits and cut-up pastries. Sally was tasked to look into this.

Sally Ross

The following motions were raised :

“that MAPS authorises a budget of up to \$400 to be spent on catering during MAPS Orientation morning”.

Motion 4

Moved : Oliver

Seconded : Sally

For : 5

Against : 0

Motion carried.

Motion
carried

“that MAPS authorises a budget of up to \$250 to be spent on non-catering expenses for MAPS orientation”

Moved : Treasurer

Seconded : Oliver

For : 5

Against : 0

Motion carried.

Motion 5

Motion
carried

4) *Any other matters : Nil*

5) Next MAPSEC Meeting : Friday 20th February 2009, 10am to 12noon,
MAPS Lounge.

MAPSEC

Meeting adjourned at 3.20pm.