

1) Attendance & Agenda:

Present:

Clinton Cook (President), Neil Parry (Acting Treasurer), Natalie McCaughey (Social Secretary SS), Sally Ross, Oliver Lamb, Megan McKechnie, Vincent Goh (DSO)

Absent with apologies:

Robert Main (Student Development Manager)

The meeting commenced at 1.45pm.

2) Confirmation of minutes of Previous Meeting:

Minutes of previous meeting MAPSEC 2/2009 were passed without amendments.

3) Agenda items

3.1 Confirmation of Treasurer:

Motion raised: “To confirm Neil Parry as Treasurer retrospectively from 08/10/08, the date of the 2008 Elections”.

Moved: Vice-president

Seconded: SS

For: Unanimous

Against: 0

Motion carried.

3.2 Confirmation of President:

Action

Info

Motion 1

Motion carried

Motion raised: “That Clinton Cook be confirmed as President”

Motion 2

Treasurer was acting chair for this motion.

Moved: Treasurer
Seconded: Vice-president
For: Unanimous
Against: 0
Motion carried.

Motion
carried

3.3 Changes to Office Bearers and General Representatives:

Motion raised: “That MAPSEC accept the resignation of Lucas Dent as Publicity Officer with immediate effect”.

Motion 3

Moved: Treasurer
Seconded: SS
For: Unanimous
Against: 0
Motion carried.

Motion
carried

Motion raised: “That MAPSEC conveys thanks for Lucas Dent’s efforts as Publicity Officer”.

Motion 4

For: Unanimous
Against: 0
Motion carried.

Motion
carried

Motion raised: “That Natalie McCaughey steps down as Social Secretary, remaining as General Representative”.

For: Unanimous

Against: 0

Motion carried.

Motion 5

Motion
carried

Motion raised: “That Megan McKechnie is co-opted on MAPSEC as Social Secretary SS”.

For: Unanimous

Against: 0

Motion carried.

Motion 6

Motion
carried

Motion raised: “That Sally Ross becomes acting Vice-President VP”.

Moved: Treasurer

Seconded: President

For: Unanimous

Against: 0

Motion carried.

Motion 7

Motion
carried

Motion raised: “That Paul Arico is co-opted on MAPSEC as General Representative”.

For: Unanimous

Against: 0

Motion carried.

Motion 8

Motion
carried.

MAPSEC Meeting Minutes

MAPSEC Meeting no. 3, 2009 Wednesday March 4th, 2009

Recorded by Neil Parry, reformatted by Vincent Goh (DSO). For any amendments or clarifications, please contact Vincent at 9905-1591.

Oliver Lamb joined meeting at 2.02pm. He said he is still considering being Treasurer with Treasurer moving up to Vice-President – no motion passed today. Info

3.3 Other Agenda items:

- a. *New third signatory*: Not discussed Info
- b. *Keys to Vincent’s Office*: Not discussed
- c. *Filing Cabinet Keys*: President said all members must collect their keys from DSO. MAPSEC / DSO
- d. *Kitchen Cupboard keys*: President said more copies of keys will be cut for all members so that coffee, tea and copier paper is kept securely. DSO

SS left meeting at 2.10pm

- e. *MAPS Social Events*: MAPSEC decided that with the General Meeting having to take place by week 4 of semester and no arrangements made for a wine and cheese social, a combined lunch and GM would be a better option. It was decided this would take place on 23/03/09, with lunch served at 12noon followed by GM between 12.30 and 1.30. NM offered to write up a notice of GM with agenda –such items to include forum, culture card changes and constituent ideas - which would then be sent to DSO for MAPS global email distribution by COB 06/03/09. DSO kindly offered to take minutes during the GM. Info DSO
- f. *Coping with stress course*: NM suggested a 6 week coping with stress course offered by HWD, a private sports trainer for MAPS constituents as well as a massage could be brought to GM to see if there are any expressions of interests. NM said she would look into Nathalie McCaughey

these further before GM.

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| <p><i>g. Catering:</i> President suggested using the Den again for catering, which he would organise with SS. It was agreed that food items would include chips, cheeses, nuts, fruit platter as well as sandwiches and focaccias. He said he could negotiate with the Den to see if sandwiches could be more accommodating for vegetarians.</p> | <p>President</p> |
| <p><i>h. Authorisation of funding for Computer Desk, noticeboard rehangng and Morning Tea</i></p> | |

<p>Motion raised: “That MAPS agrees retrospectively to pay \$228 for repairs to the Computer Desk and the rehangng of the noticeboard”.</p>	<p>Motion 9</p>
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Moved: Oliver Lamb
 Seconded: VP
 For: Unanimous
 Against: 0
Motion carried.

Motion carried

<p>Motion raised: “That MAPS agrees retrospectively to pay \$41.40 for Morning Tea on 03/03/09”.</p>	<p>Motion 10</p>
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Moved: Oliver Lamb
 Seconded: VP
 For: Unanimous
 Against: 0
Motion carried.

Motion carried

- i. *Authorisation of MAPS Signatories: NP noted that for expenses under \$60 only one signatory is required in order to obtain petty cash.*

Motion raised: “That MAPS signatories (2 of 3) are authorised to make purchases and disbursements for operating expenses up to \$500.”

Motion 11

Moved: Nathalie McCaughey
Seconded: Oliver Lamb
For: Unanimous
Against: 0
Motion carried.

Motion
carried

VP left meeting at 2.55pm.

- 4) Other items on agenda to be discussed at a later date.
- 5) Next MAPSEC Meeting : TBC

Meeting closed 3pm.