

1) Attendance & Agenda:

Present:

Clinton Cook (President), Neil Parry (Treasurer), Oliver Lamb, Sally Ross, Vincent Goh (Divisional Support Officer DSO).

Paul

Absent with apologies:

Nathalie McCaughey (Social Secretary SS), Robert Main (MSA Student Development Manager), Lucas Dent (Publicity Officer PO), Megan

The meeting commenced at 9.03am. What a way to start the week

2) Confirmation of minutes of Previous Meeting:

MAPSEC 2/2009, Fri. 6th Feb. 2009 and MAPSEC 3/2009, Wed. 4th March 2009) and notes of inquorate meeting of MAPSEC on Fri. 20th Feb. 2009.

Minutes not yet available.

3. MAPSEC personnel changes and MAPS representation; Divisional Support Officer (DSO) leave:

3.1 MAPSEC personnel changes: simultaneous consideration of:

- (i). Sally stepping down as Acting Vice President and returning to being a General Committee Member on MAPSEC;
- (ii). Neil moving up to be Vice-President; and assisting
- (iii). Oliver moving up to be Treasurer;

*Moved Paul,
seconded Clinton*

For: 5

Against

Carried 5/0

Clinton: These personnel changes will involve keys – new treasurer must check tray.

Will need to look at increasing budget &/or increasing hours

DSO: there are busy periods

Action

Info

**MAPSEC
to complete
minutes**

Motion 1

Info

3.2. Need for on-going MAPS/MAPSEC representation on MSC. MAPS did not have a representative for MSC 4 & 5/2009. Next MSC Fri. 27th March 2009 at 2:30pm;

MSC 4
Report

Clinton: provided a description of the position of MAPS on the MSC. - it's normally, but not necessarily performed by the President; it must be in tune to faithfully representing MAPS... - The role requires some reading beforehand. There are 13 meetings left this year, on Thursday or Friday afternoon. Neil had agreed to do it until Nat back from overseas. Again open to other members. MAPS have not attended last two meetings

Possible solutions: Possible sharing between Clinton, Neil, perhaps Paul, and possible that Megan could be involved, pending her support

3.3. MAPS representation on (A). MSA's SAC (Student Affairs Committee) and (B).the University's Inclusive Practices Student Equity Committee:

SAC (report)

Neil: Currently no representation on SAC. Any constituent eligible

Clinton: general space for MAPS rep has been empty for a while

Vincent: suggests co-optation of members to GenCom, administered by MAPSEC officers.

3.4. MAPS/MUISS DSO, Vincent Goh, informs MAPSEC he is on overseas leave

Info (DSO
Leave)

Vincent is away from 27th March to 17th April 2009 (**not the 15th, as indicated in agenda**)

Vincent: May be important to ensure other MAPSEC members can send global emails.

Neil: Indicates that he has previously tried, but to limited success

Action point: Neil to speak to Prasad about global e-mails

4.1. Arrangement for the new third financial signatory to be registered with 100 points of ID at the bank.

Treasurer,
DSO

Vincent: this needs to be arranged between new treasurer and MSA finance – he will provide forms.

5. MAPSEC keys:

Keys still to be cut by MSA

Clinton has applied to Campus centre to get after hours access.

Keys (Info)

6.1. MAPS General Meeting (GM) arrangements:

(a). Catering for prior lunch

Action Point (AP): Clinton to discuss catering with Megan ;

Info: Paul: notes that Megan has been busy

AP: Clinton to discuss catering with Megan ;

AP: Megan to ensure den catering for General Meeting

b).Publicity: Megan and Paul;

(b): Paul has created powerpoint; has devised fluoro flyers, needs to print

GM
discussions
(Action
points)

Clinton: outlined MSA purchasing procedures

Action Point: Paul to print flyers, have powerpoint up by Tuesday, to post flyers on boards, bollards.

AP: Vincent/Clinton: put out global Email

(c). (i). **Times/duration of GM that individual MAPSEC members can attend** including to give reports and vote on Motion of Reconfirmation of New MAPSEC;

(ii). **Reports to GM** by: Clinton, Neil/Oliver, Megan, Natalie, MSA President, others;
General discussion of times MAPSEC members available (Clinton recorded)

(d). **MSA President** to be firstly informed, then reminded that his attendance requested at MAPS GM for a report;

Action Point: Neil to speak to MSA Pres

(e). **Sign-on/registration form** of MAPS constituents attending GM as evidence of quorum;

E: Neil has volunteered to arrange this

(f). (i). Progress Report on proposed **massages, personal training sessions, 6 week Coping with Stress course and Life Coaching sessions**: Natalie;

(ii). (A). **MAPS Study Groups** and (B). **Open Forums** for MAPS constituents to air their concerns, issues, views, comments, ideas and suggestions for possible MAPSEC implementation, representation, or campaigning on.

F II study groups to go in global email

AP: Vincent to mention study groups in global e-mail

7. Social events:

7.1 Social Event - (i).in Semester Week 6?;

- (ii). wine and cheese/antipasto?; alcohol/soft drinks?;
- (iii). late arvo'/early evening?;
- (iv). Mon/Tues/Wed/Thurs?;
- (v). combined with an Open Forum?;

7.2. First 2 MAPS Tues. Morning Teas catered by The Den - (i). 3rd by Wholefoods (vegan): Megan;

Teas into week 5?;

(A).another

MAPS constituents?

- (ii). Continue catered Morning
- (iii). Hold a few Morning Teas on morning to involve other or, say, (B).a pizza lunch?.

Clinton: We've had two teas, Megan to do a third using stuff from Wholefoods, no M?t special in week 4 (due to AGM)

Sally: could swap days

Clinton: could do Pizza Lunch

Info

MAPSEC Meeting Minutes

MAPSEC Meeting no. 4, 2009 Monday March the 16th, 2009

Recorded by Oliver Lamb. For any amendments or clarifications, please contact Vincent at 9905-1591.

Sally: Yechchch! (with great sound effects)

Clinton: how about impromptu lunches?

Sally: Re: impromptu: inappropriate to spend money on events that very few people have the opportunity to attend, due to in-availability information

Resolution: OK for vegan one Tue 17th; OK to have shifted morning tea days.

Date for major event?

Clinton: (possibly wine& cheese), modelled after Dan's event, Thursday Arvo 4:30 onwards

Future: dedicated discussion to where the money is

Clinton: emphasises that MAPS may not have spent full food allowance.

Vincent: Open Forum Wine & Cheese:

(Argument over dates ensued)

Week 7: Wednesday April 22nd

Olie: moves Event 4pm Week 7: Wednesday April 22nd

Motion ignored.

Next Meeting: Monday 31/3/09, 9AM

Meeting adjourned at 3.20pm.